



KEY, SWIPE/FOB & REMOTE REQUEST FORM

Form submitted by:

OWNER AGENT

Applicant Details:

Applicant Name

Agency (if applicable)

Applicant Phone # (required)

Applicant Email Address (required)

Property Details:

Apartment / Lot Number Street Address

Suburb Postcode

Key Order:

Quantity

Type

Apartment Front Door Common Entry Door Other

Additional Information

Swipe/Fob Order:

Quantity

Additional Information

Remote:

Quantity

Additional Information

Delivery Details:

Recipient Name

Apartment/Unit # Street Address

Suburb Postcode

By submitting this form you acknowledge that all payment arrangements between lot owners, their managing agents and tenants are private arrangements and fall outside the responsibility of the Owners Corporation and the OCVM Group.

The cost for ordering keys and the applicable administration charges will be applied to the Lot Owners, Owners Corporation account.

Signed Date